

THE RIGHT TO INFORMATION ACT, 2005

**Information under
Section 4(1) b of RTI Act, 2005.**

Ecclesiastical Affairs Department, Government of Sikkim, Gangtok,

(I) **Particulars of the Organization, its functions and duties.**

Name and address:

**Ecclesiastical Affairs Department
Government of Sikkim,
Gangtok, Sikkim.**

Ecclesiastical Affairs Department is one of the oldest Departments of the State and is a unique department that existed in Sikkim State of India only. During the rule of erstwhile monarchy kingdom, it was created to deal with the affairs of the Monastic Estates. However, after the abolition of monarchy rule in 1975, this department takes care of all the Religious Institutions in the State.

This Department gives financial assistance to those religious institutions who seek government grants for restoration/reconstruction/repair etc. The department also gives annual subsidy to many recognized monasteries for keeping alive the aged-old system of lighting butter lamps on daily basis. All the sacred places inclusive of holy lakes, caves, rocks and peaks are taken care of by this Department. This Department also organizes religious functions and seminars during special occasions. It runs Monastic Schools in Buddhist monasteries and Sanskrit Pathshalas attached to Hindu Mandirs for imparting traditional rituals and usages to young monks/Sanskrit students to carry further the religious Heritage. Further the department gives clearance for Committee/land registrations of religious institutions after duly verifying the supported documents. Other activities like video shooting in the monastery, notifying for the prohibition of killing of

Animals during holy dates and preparation of holy dates for annual Almanac are taken care of by this department.

(II) **Powers and duties of its Officers and employees.**

The Department of Ecclesiastical Affairs is manned by 09 Officers and 48 staff members inclusive of Adhoc & Muster Roll employees deployed in different religious places in Sikkim. Hon'ble Chief Minister is the Minister-In-Charge supported by the Secretary.

Regarding the powers and duties of the officers the Secretary as Head of the Department is the overall Head. The Additional Secretary looks after the matters related with administration works supported by the Joint Secretary and under Secretary. One Joint Director assisted by one Deputy Director looks after the Directorate of Monastic Schools and Sanskrit Pathshalas that are attached with Buddhist monasteries and Hindu Mandirs, and Traditional Art School.

One unique post called '**Gondrung**' deals with the affairs of monastic administration and audits their accounts whenever necessary. He also translates the content of the representations received in Tibetan and monitor or supervise the traditional ceremonies. One Inspector is posted to Bodhgaya, Bihar as Care Taker to take care of the Sikkim Temple – Cum – Guest House and the government land at Saranath.

The Office Superintendent handles all the personal files, stationery files, updates various records and also does overall supervision duly assisted by other subordinate Staff members. Two inspectors monitor the Schemes being implemented by DUCHI/ Committee of Religious Institutions, which had been sanctioned under grants in aid by the government.

However, at the time of important occasions/ functions all the officers and the staff work together as a team to give a successful result.

So far, this Department has not created branch offices in the districts and functions all the works from Gangtok. As such all the officers right up to the Secretary have to perform field duties such as inspections/verifications of the sanctioned works at different places to insure proper utilization of the government fund. Things like conducting Kamsel ceremony at Tholung monastery, North Sikkim and organizing of Nyingma Monlam at

Bodhgaya are some of the occasional functions that are being exclusively carried out by this Department.

(iii) **The procedure followed in the decision making process.**

There is no fixed procedure in the decision making process for this Department. However, whenever such a case is required to be decided the Department takes decision according to the nature of the situation at hand. Regarding minor things an application is to be put up from the LDC level through the hands of the concerned officers for taking decisions by the competent authorities and take necessary action according to the order given. In the case of major decisions the matter is submitted to Chief Secretary or the Hon'ble Chief Minister and actions are being taken as per the orders received thereafter. Minor decisions are taken during the departmental co-ordination meeting, which is being held monthly. In case of major works the matter has to be placed before the Cabinet for obtaining its formal approval and sanction.

(iv) **The rules, regulation, manuals and records held by it or under its control or used by its employees for discharging its functions.**

The Officers and the staff of this Department discharge their functions according to the Government set norms, Rules, Regulations, and the Manuals or based on the circular / office memorandum that issued from time to time.

(v) **Statement of the categories of documents that are held by it or under its control.**

The files of this department are maintained according to the district - wise category and some old files are kept in record for the use of researchers or information seekers.

(vi) **The particulars of any arrangement that exists for construction with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof.**

This Department has no record of such arrangements so far.

(vii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

The Government has constituted a Committee known as Ecclesiastical Committee vide Notification No.52/HOME/98 dated 24/9/98 to examine the documents and History of the monasteries/Mandirs and other religious places of worship including important historical monuments and sacred lakes of Sikkim. Yes, they are open to the public.

(viii) Contact numbers of the officers and employees.

Enclosed at Annexure – I.

(ix) List of the officers and employees.

Enclosed at Annexure-II

(x) List of the adhoc Monastic and Sanskrit Pathshala Teachers:

Enclosed at Annexure-III

(x) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

Budget is being allocated to this Department under non plan.

(xi) The manner of execution of government Grants in Aid, including the details of authorized recipients of the religious Institutions.

Enclosed Memorandum at Annexure – IV.

(xii) Particulars of recipients of concessions, permits or authorizations granted by it.

- (a) The Department gives permission for raising donations within the State of Sikkim for religious purposes.
- (b) Issues letter of introduction for transporting religious objects from Sikkim.
- (c) Issue an authorized letter to Pastors to conduct Christian marriages or Child baptizes within the State of Sikkim.

(d) Issue a letter of introduction to the monks of Sikkim when they go abroad.

(xiii) Details in respect of the information, available to or held by it, reduced in an electronic form.

NIL

(xiv) The particulars of facility available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.

So far we have no such facilities like library or a reading room meant for disseminating information to the public.

(xv) The names, designations and other particulars of the Public Information Officers.

Given below is the detail information about the Public Information Officers of this Department.

1. **SONAM GYATSO**
JOINT DIRECTOR – cum – SPIO,
ECCLESIASTICAL AFFAIRS DEPARTMENT,
GOVERNMENT OF SIKKIM,
GANGTOK.

2. **CHUNGKI LHAMU**
UNDER SECRETARY – cum – APIO,
ECCLESIASTICAL AFFAIRS DEPARTMENT,
GOVERNMENT OF SIKKIM,
GANGTOK.

ANEXURE- I

Contact numbers of Ecclesiastical Affairs Department:

Sl. No.	Name	Designation	Telephone (Office)	FAX No.	Telephone (Residence)	Mobile No.
1.	Shri Lakpa Tsh. Ghising	Advisor				8016628233
2.	Shri T. Gelek	Secretary	206518	206542	202069	9434169172
3.	Shri T.W. Khangsarpa	Addl .Secretary	206593	206542	203782	9434010509
4.	Shri S. Gyatso	Joint Director	202189	206542		9434137470
5.	Shri K.T. Lepcha	Joint Secretary	221664	206542		9434137470
6.	Smt. L. Doma	Sr. A.O	221664			9932294349
7.	Shri K. Sherpa	Dy. Director-II				9932825622
8.	Smt. C. Lhamu	Under Secretary	221664			8670655246
9.	Shri D. Phigu	Under Secretary				8906779811
10.	Smt. S. Eden	Private Secy.				9434864312
11.	Arts School Tadong		231099			9474983055
12.	Nawang (Inspector ii) Bodhgaya (STGH)		0361-2261130			07250950088 9547716650
13.	Mrs. Laxmi Shilal	O.S				9434213737
14.	Sh. Hari. P. Dahal	Sr. Accountant				9434409059
15.	Sh. N.K. Gurung	Inspector (i)				9733060919
16.	Sh. Jamyang Kunga	Inspector (iii)				9647878791
17.	Ms. Lhamu Tshering	Accountant				9434486799

18	Mrs. Man Rupa	H.A.				9474648598
19	Ms. Pema Sangmo	Jr. Accountant				9475078442
20	Sh. Daulat Rai	UDC				9434865019
21	Ms. Namgay Doma	LDC				9434407038
22	Smt. Jumith Lepcha	LDC				9609866756
23	Smt. Dawa Lhaki	A/c Clerk				9735032630
24	Sh. Sunil Kr. Dong	LDC				9609861686
25	Smt. Donka Lhamu	LDC				9474357337
26	Sh. Ram S. Subba	LDC A/C				9851461809
27	Sh. Karma Tashi	Peon				9733374415
28	Sh. Indra Bdr. rai	Peon				9733084839
29	Smt. Karma Doma	Peon				9434409516
30	Smt. Sabitri Pradhan	Peon				9832426966
31	Sh. Jamyang Lodey	Peon				9434318742
32	Ms. Ongmu Lepcha	Peon				8906071483
33	Sh. Sonam Lepcha	Safaikarmacha ri				9735022318
34	Teknath Chettri	Peon				9609889003

ANNEXURE -II

LIST OF THE OFFICERS AND EMPLOYEES AS ON MARCH 2013.

OFFICER : (9)

<u>Sl.No.</u>	<u>Name</u>	<u>Designation</u>
1.	Shri T. Gelek (IAS)	Secretary
2.	Shri T.W. Khangsarpa (SCS)	Addl. Secretary
3.	Shri Sonam Gyatso (SGS)	Joint Director
4.	Shri K.T. Lepcha (SCS)	Joint Secretary
5.	Shri Kitar Sherpa (SGS)	Deputy Director
6.	Mrs. Lhakpa Doma (S.A.S)	Sr. Account Officer
7.	Shri Dechen Phigu	Under Secretary I
8.	Mrs. Chungki Lhamu (SCS)	Under Secretary II
9.	Mrs. Sonam Eden	Private Secretary

STAFF (Regular) (26)

1.	Mrs. Laxmi Shilal	Office Superintendent
2.	Shri Nirmal Kumar Gurung	Inspector (I)
3.	Shri Nawang Chokhor	Inspector (II) cum Care taker, Bodhgaya
4.	Shri Hari Prasad Dahal	Senior Accountant
5.	Miss Lhamu Tshering	Accountant (retired on 31.3.13)
6.	Miss Pema Sangmu	Jr. Accountant
7.	Mrs. Man Rupa Tamang	H. A.
8.	Shri Daulat Rai	U.D.C.
9.	Miss Namgay Doma	L.D.C.
10.	Mrs. Jumith Lepcha	L.D.C.
11.	Sunil Dong	L.D.C.
12.	Mrs. Dawa Lhaki Tamang	A/c Clerk
13.	Shri Tenzing Norbu	Arts Master/Art School, Tadong
14.	Mrs. Donka Lhamu	LDC
15.	Shri Pem Tshering Bhutia	Asst. Arts Master/Art School, Tadong
16.	Shri Ram Singh Subba	LDC/Account Section
17.	Shri Tashi Bhutia	Driver
18.	Shri Santosh Gurung	Driver
19.	Shri Sujendra gurung	Driver

20.	Shri Karma Tashi Lepcha	Peon/HQ
21.	Shri Indra Bahadur Rai	Peon/HQ
22.	Shri Jamyang Lachenpa	Chowkidar, Guru Dongmar lake/North
23.	Smt. Karma Doma Bhutia	Peon/HQ
24.	Smt. Sabitri Pradhan	Peon/HQ
25.	Shri Jamyang Lodey Bhutia	Peon/HQ
26.	Shri Budhiman Rasaily	Supervisor/Budhagaya Guest House

MUSTER ROLL STAFF (19)

1.	Shri Lakpa Lepcha	Driver
2.	Shri Laxuman Kami	Driver
3.	Shri Karma Dadul Lepcha	Driver
4.	Shri Nima Wangdi	Driver
5.	Shri Sonam Lepcha	Safai Karmachari / HQ
6.	Miss Ongmu Lepcha	Peon / HQ
7.	Shri Teknath Chettri	Peon/HQ
8.	Mrs. Chumlakhi Bhutia	Cook, Art School, Tadong
9.	Shri karma Bhutia	Safai Karmachari, Deorali Chorten
10.	Shri Tashi lepcha	Mali, Deorali Chorten
11.	Shri Sangay Sung	Caretaker / Tashiding gonpa
12.	Shri Parman Lepcha	Kangsopa / Tholung gonpa
13.	Shri Chedup Lepcha	Kunyer / Tholung gonpa
14.	Shri Palden Lepcha	Chowkidar / Tholung gonpa
15.	Shri Tamding Lama	Caretaker / Khandosangphuk Lhakhang
16.	Chung Tsh. Bhutia	Chowkidar / 8 Deshek Chorten,
17.	Loden Bhutia	Caretaker / Dubdi Gonpa
18.	Shri Dupda Lama	Caretaker / Dolling Gonpa
19.	Mrs. Sonam Phuti	Care Taker, Art School, Tadong.

ADHOC EMPLOYEES: (3)

- | | | |
|----|---------------------------|---------------------------------|
| 1. | Shri Zamyang Kunga | Inspector (III) |
| 2. | Shri Phurba Ongdup Sherpa | Lhazopa, Art School, Tadong. |
| 3. | Shri Dawa Namgyal Bhutia | Care Taker, Tashiding dubkhang. |

CONTRACT EMPLOYEES: (1)

- | | | |
|----|----------------|---------|
| 1. | Shri Bholanath | Sarnath |
|----|----------------|---------|

HOME GUARDS DEPLOYED AT DIFFERENT RELIGIOUS PLACES: (7)

- | | | |
|----|---------------------------|-------------------------------------|
| 1. | Shri Palden Bhutia | Samduplse. South Sikkim. |
| 2. | Shri Karma Dougyal Bhutia | -do- |
| 3. | Shri Prem Kumar Rai | -do- |
| 4. | Shri Kedar Chettri | -do- |
| 5. | Mrs. Sith KumarI Lohar | Head Quarter, Gangtok, East Sikkim. |
| 6. | Shri Tashi Lepcha | Tholung Gonpa, North Sikkim. |
| 7. | Shri Kathop Lepcha | -do- |

ANEXURE- IV

LIST OF MONASTIC SCHOOL TEACHERS: (106)

List of Monastic School & Sanskrit Pathshala Teachers(Ad-hoc) under the administrative control of the Department of Ecclesiastical Affairs, Government of Sikkim.

EAST:

<u>Sl.No.</u>	<u>No.Name</u>	<u>Name of the Monastic School</u>	<u>M. Salary</u>
1)	Sh. Phu Tshering Lama	Rumtek Gonpa M. School	Rs.10,000/-
2)	Sh. Karma Samdup Lama	--- do ---	Rs.10,000/-
3)	Sh. Tsampa Samdrup Lama	Enchey Gonpa Monastic School	Rs.10,000/-
4)	Sh. Pem Dorjee Lama	--- do ----	Rs.10,000/-
5)	Sh. Topden Bhutia Lama	Rinag Gonpa Monastic School	Rs.10,000/-
(6)	Sh. Kunga Tsh. Lepcha	Simig Gonpa Monastic School	Rs.10,000/-
7)	Sh. Sangay Gyatso Lama	Kathog Gonpa Monastic School	Rs.10,000/-

8) Sh. Nagey Lama	Pathing Gonpa Monastic School	Rs.10,000/-
9) Sh. Ngyudrup Lama	Pabyug Gonpa Monastic School	Rs.10,000/-
10) Sh. Karma Dorjee Lama	Sang Gonpa Monastic School	Rs.10,000/-
11) Sh. Pintso Bhutia Lama	---do---	Rs.10,000/-
12) Ven. Lhagchung Tsh. Khenpo	Taktse Drubda Monastic School	Rs.10,000/-
13) Ven Tulku Kunzang Tenpai Gyaltzen	Deorali Chorten Gonpa Monastic School	Rs.10,000/-
14) Sh. Rinzing Lama	Tsaney Gonpa M. School	Rs.10,000/-
15) Sh. Penchung Lama	Samdong Gonpa M. School	Rs.10,000/-
16) Ven. Jigme Dhamcheo	Gonjong Gonpa M. School	Rs.10,000/-
17) Sh. Rabten Lama	Central Pendam Gonpa Monastic School	Rs.10,000/-
18) Sh. Dubden Bhutia Lama	---do---	Rs.10,000/-
19) Sh. Manoj Gurung Lama	Dolepchen Gurung Gonpa Monastic School	Rs.10,000/-
20) Sh. Sonam Phuntsog Lama	Tumin Gonpa Monastic School	Rs.10,000/-
21) Sh. Tshering Wangdi Lama	Rakdong Gonpa Monastic School	Rs.10,000/-
22) Ani Tenzing Choying	Tagtse Ani Gonpa Monastic School	Rs.10,000/-
23) Sh. Drublha Gyurme Lama	Sichey Tamang Gonpa Monastic School	Rs.10,000/-
24) Sh. Karma Tsultim Lama	Sumin Gonpa Monastic School	Rs.10,000/-
25) Sh. Topgye Lepcha	Burtuk Manilhakhang M. School	Rs.10,000/-
26) Sh. Chung Tshering Lama	Martam Tsenkhar Gonpa Monastic School	Rs.10,000/-
27) Sh. Gyaltzen Lama	Chagsam Manilhakhang Monastic School	Rs.10,000/-
28) Sh. Karma Wangyal Lama	Tsuklhakhang Gonpa Monastic School	Rs.10,000/-
29) Sh. Sonam Phuntsog Lama	Tirkutam Sang Manilhakhang	

	Monastic School	Rs.10,000/-
30) Sh. Hari Chandra Gurung	Burtuk Gurung Tamu Gonpa Monastic School	Rs.10,000/-
31) Sh. Sangay Lama	Chanmari Kagyud Gonpa Monastic School	Rs.10,000/-
32) Sh. Kunga Shenphen Lama	Ngyor Gonpa M. School	Rs.10,000/-
33) Sh. Karma Tsultim Wangdi	Martam Namzong Gonpa Monastic School	Rs.10,000/-
34) Sh. Phurba Tsering Lama	Rey Mindu Tempem Gonpa Monastic School	Rs.10,000/-
35) Sh. Denzong Bhutia Lama	Navey Shotak M/L M. School	Rs.10,000/-
36) Sh. Tenzin Jamyang	Deorali Guru Kubum Gonpa Monastic School	Rs.10,000/-
37) Sh. Tashi Namgyal Bhutia	Dekiling M/L Monastic School	Rs.10,000/-
38) Sh. Dawa Tsering Lepcha	Amba Mamring Gonpa M. School	Rs.10,000/-
39) Sh. Karma Topden Bhutia	Assam Linzey Gonpa M. School	Rs.10,000/-

NORTH:

1) Sh. Gatsing Lama	Phodong Gonpa M. School	Rs.10,000/-
2) Sh. Lhagpa Tshering Lama	--- do ---	Rs.10,000/-
3) Sh. Thupden Tshering Lama	Phensong Gonpa M. School	Rs.10,000/-
4) Sh. Sonam Tashi Lama	--- do ---	Rs.10,000/-
5) Sh. Nedup Dorjee Lama	Lachen Gonpa M. School	Rs.10,000/-
6) Sh. Jigmi Dorjee Lama	Lachung Gonpa M. School	Rs.10,000/-
7) Sh. Kalzang Thendup Lepcha	Lingthem Gonpa M. School	Rs.10,000/-
8) Sh. Tshering Thondup Lama	Ship Gonpa M. School	Rs.10,000/-
9) Sh. Thundrup Lepcha Lama	Singchit Gonpa M. School	Rs.10,000/-
10) Sh. Karma Chopel Lama	Tsunthang Gonpa M. School	Rs.10,000/-
11) Sh. Norbu Tsering Lama	Hee Gyathang Gonpa m. School	Rs.10,000/-
12) Sh. Tsultim Lama	Labrang Gonpa M. School	Rs.10,000/-
13) Sh. Jordan Lama	Tingbung Gonpa M. School	Rs.10,000/-
14) Sh. Gyurme Dorjee Lama	Sontam Gonpa M. School	Rs.10,000/-
15) Sh. Singhe Tag Lama	Ringhim Gonpa M. School	Rs.10,000/-

16) Sh. Tsewang Norbu Lepcha	Tsawang Gonpa M. School	Rs.10,000/-
17) Sh. Chungla Lepcha Lama	Tholung Gonpa M. School	Rs.10,000/-
18) Sh. Pema Legdrup Lama	Naga Gonpa M. School	Rs.10,000/-
19) Sh. Topchen Lepcha Lama	Salim Phagyal Gonpa M. School	Rs.10,000/-
20) Sh. Choisang Lama	Kabi Gonpa M. School	Rs.10,000/-
21) Sh. Tenzing Lepcha Lama	Lum Manilhakhang M. School	Rs.10,000/-
22) Sh. Nima Tsering Lepcha	Phamtam M/L M. School	Rs.10,000/-
23) Sh. Samten Lepcha Lama	Mon Rongong M/L M. School	Rs.10,000/-

SOUTH :

1) Sh. Tenzing Namgyal Lama	Ralang Gonpa M. School	Rs.10,000/-
2) Sh. Dawa Nima Sherpa	Parbing Sherpa Gonpa Monastic Lama	Rs.10,000/-
3) Sh. Tsundi Gyatso Lama	Bumtar Tamang Gonpa Monastic School	Rs.10,000/-
4) Sh. Karma Sonam Lama	Bermiok Gonpa M. School	Rs.10,000/-
5) Sh. Sonam Palden Lama	Yangang Gonpa M. School	Rs.10,000/-
6) Sh. Tshering Thondrup Lama	Alley Serdup Choling Gonpa Monastic School	Rs.10,000/-
7) Sh. Lama Tenpa Dugdrag	Bhon Gonpa Monastic School	Rs.10,000/-
8) Sh. Wangdi Lama	Namchi Ngadag Gonpa Monastic School	Rs.10,000/-
9) Sh. Phurba Tsering Lama	Lig-Ney Phagyal Gonpa	Rs.10,000/-
10) Sh. Palchen Dorjee Lama	Dolling Gonpa M. School	Rs.10,000/-
11) Sh. Tsundi Lama	Sangmo Gonpa M. School	Rs.10,000/-
12) Sh. Ratna Tsewang Lama	Melli Tamang Gonpa M. School	Rs.10,000/-
13) Sh. Rigzin Namgyal Lama	Kewzing Gonpa M. School	Rs.10,000/-
14) Sh. Ten Tshering lama	Lingmo M/L M. School	Rs.10,000/-
15) Tsampa Tshering Wangchuk Lama	Bermiok Palak Sherpa Manilhakahng M. School	Rs.10,000/-
16) Sh. Nima Chogyal Sherpa	Mangbru Gonpa M. School	Rs.10,000/-
17) Sh. Nim Dorjee Lama	Alley Tamang Gonpa	

18) Sh. Gyurme Dorjee Lama	Monastic School Ravangla Alley Tshechu Gonpa Monastic School	Rs.10,000/- Rs.10,000/-
19) Sh. Sonam Tshering Lama	Ravangla Manichokarling Monastic School	Rs.10,000/-
20) Sh. Gaden Tshering Lama	Gagyong M/L M. School	Rs.10,000/-
21) Sh. Jigme Dorjee Bhuita	Ben Gonpa M. School	Rs.10,000/-
22) Sh. Passang Gurung Lama	Yangang Gurung Gonpa Monastic School	Rs.10,000/-
23) Sh. Sonam Tsering Tamang	Maniram Peri M/L m. School	Rs.10,000/-
24) Sh. Migma Chopel Sherpa	Parbing M/L M. School	Rs.10,000/-
25) Sh. Pema Gurung	Borong Gurung Tamu Gonpa Monastic School	Rs.10,000/-
26) Sh. Samten Dorjee Gurung	Rayong Rimba M/L M. School	Rs.10,000/-

WEST:

1) Sh. Rinzing Yangdag Lama	Pemayangtse Gonpa Monastic School	Rs.10,000/-
2) Sh. Padma Lhundup Lama	Tashiding Gonpa M. School	Rs.10,000/-
3) Sh. Singhi Wangchuk Lama	--- do ---	Rs.10,000/-
4) Sh. Rinzey Lepcha	Silnon Gonpa M. School	Rs.10,000/-
5) Sh. Tsering Wangdi Lama	Okharey Gonpa M. School	Rs.10,000/-
6) Sh. Nima Tshering Lama	Sang- Ngyag Choling Gonpa M. School	Rs.10,000/-
7) Sh. Tobden Lama	Khachodpalri Gonpa Monastic School	Rs.10,000/-
8) Sh. Sonam Tsering Bhutia	Lhuntse Gonpa M. School	Rs.10,000/-
9) Sh. Bhabi Tshering Lama	Melli Aching Gonpa M. School	Rs.10,000/-
10) Sh. Passang Tshering Lama	Dubdi Gonpa M. School	Rs.10,000/-
11) Sh. Rinzing Wangchuk Lama	Aden Gonpa M. School	Rs.10,000/-

12) Sh. Thutop Dorjee Lama	Rinchenpong Gonpa M. School	Rs.10,000/-
13) Sh. Da Lhundup Sherpa	Sangkhu M/L M. School	Rs.10,000/-
14) Sh. Bishnu Lall Gurung	Labdang Gurung M/L M. School	Rs.10,000/-
15) Sh. Dadub Lepcha Lama	Hungri Gonpa M. School	Rs.10,000/-
16) Sh. Bikash Gurung	Buriakhop M/L M. School	Rs.10,000/-

DARJEELING, WEST BENGAL:

1) Sh. Lama Tenzing	Dotsug Gonpa M. School	Rs.10,000/-
2) Rev. Phodtug Lama	Gying Gonpa M. School	Rs.10,000/-

SANSKRIT PATHSHALA TEACHERS: (10)

<u>Sl.No.</u>	<u>Name of Teacher</u>	<u>Name of the Sanskrit Pathshala</u>	<u>Salary</u>
1)	Sh. Kedarnath Adhikari	Gyalzing Arigaon Sanskrit Pathshala (West)	Rs.10,000/-
2)	Sh. Kamal Prasad Bhattarai	Rhenock Radha Krishna Mandir Sanskrit Pathshala (East)	Rs.10,000/-
3)	Sh. Leela Prasad Acharya	Sri Patam Mandir S. Pathshala (South)	Rs.10,000/-
4)	Sh. Teknath Sharma	Hee Bermiok Shivalaya Mandir Sanskrit Pathshala (West)	Rs.10,000/-
5)	Sh. Dadhiram Sharma	Central Pendam Shiva Mandir Sanskrit Pathshala (East)	Rs.10,000/-
6)	Sh. Tikaram Ghimiray	Chanmari Shiva Mandir Sanskrit Pathshala (East)	Rs.10,000/-

7) Sh. Gopi Krishna Adhikari	Bering Durga Mandir Sanskrit Pathshala (East)	Rs. 10,000/-
8) Sh. Hem Kumar Sapkota	Mamring Durga Mandir Sanskrit Pathshala (East)	Rs.10,000/-
9) Sh. Bhim Prasad Bhandari	Temi Kalika Mandir Sanskrit Pathshala (South)	Rs.10,000/-
10) Sh. Dharmananda Ojha	Omkareshwar Shiva Mandir Sanskrit Pathshala, Tumin, East	Rs.10,000/-

ANEXURE- IV

Memorandum for grants in aid:

A-Criteria for Grants- in-Aids to Religious Institutions:

- 1) Name of the Committee Members with their complete postal address/Telephone/Mobile No.
- 2) Land Document (Parcha) (copy)
- 3) Institution Registration Certificate (Copy)
- 4) Plan and Estimate of proposed work.(if value of the work exceeds Rs. 5 Lakhs)
- 5) Whether any grant received from the Government earlier for the purpose & if yes, name of the Department, amount and date.

B-Rules/Conditions for Grants in aid to religious institutions:

- Grant of financial assistance will be considered for public religious institutions or seats of High Lamas catering to the spiritual needs of the general public only. No request from individuals for private institutions will be entertained.
- Application for grants for monasteries which are enrolled in Sangha Voter list should be submitted under the signatures and the seal of Duchi of the monastery concerned, dully recommended by MLA, Sangha. Whereas in case of all other religious institutions, the application should be submitted under the signatures and the seal of concerned registered Committee, duly recommended by Area MLA.

- 100% funding will be provided for works relating to monasteries and other religious institutions which are more than 100 years old depending on availability of fund and the importance of the institution. For others, maximum financial assistance possible from the Department is to the extent of the 50% of the estimated cost against equal share of public participation in cash or kind is assured, depending on availability of the fund with the Department.
- Selection of genuine cases and quantum of grants within the ceiling limit to be released shall be decided in the high level meeting convened and chaired by the Chief Minister/ Minister Ecclesiastical. The decision taken in the meeting shall be final.
- A. For grants exceeding Rs.5.00 lakh (Rupees five Lakhs) only and above, a detailed estimate as per the prevailing schedule of rates is the pre-requisite for release of Grants-in-aid in respect of Civil Works.
B. For works other than Civil works, a provisional estimate is to be furnished.
- Schemes are executed either by DUCHI or the recognized Management Committee for Manilhakhangs/ other Religious Institutions.
- Any saving occurring in the grant released by the Government should be surrendered by the grantee within the current financial year.
- Quantum of grants admissible in each case of religious institutions shall be subject to availability of the fund.
- The department does not encourage new construction of religious institution unless it is genuinely needed for new areas/places with major share of public.
- **E- AUTHORITY WHO CAN RECEIVE THE GRANT ON BEHALF OF THE RELIGIOUS INSTITUTIONS:**
- Duchi, in case of full-fledged Monasteries which shall be represented by Dorje-Lopen, U-Zed, Chothimpa and Chikhyap/Dungyik or by the monk authorized by DUCHI.
- Other religious institutions shall be represented by a registered Committee consisting of President, General Secretary and Treasurer or by the member authorized by Committee concerned.

NOTE: Grants for performance of religious ceremonies/Tenchi Shapten (Sarvajanik Puja) and religious festivals are not covered by this memorandum.

BY ORDER.

**SECRETARY
ECCLESIASTICAL AFFAIRS DEPARTMENT**